

SAXQUAX FEEDBACK COMMITTEE MEETING

Wednesday 15th September 2010 at 18:45

Present: Andy Ball, Olive Bolton, John Carrington (Chairman), Jayne Coulson (Practice Manager), Dr Hilary Graham, Susan Major, Sheila Mann, Dr Paul Murphy, Bob Perrett, Gordon Whybird

Agenda Item	Content	Actio
1. Apologies	Ingrid Crane, Peter Dudgeon	
2. Introduction of new members	New members were welcomed	
3. Minutes of previous meeting	The minutes of the meeting held on 26 th May 2010 were discussed	
4. Matters arising	None that do not come up later in the evening	
5. Secretary's Report	There was nothing to report	
6. Treasurer's Report	There was nothing to report	
7. Appointment of Secretary and	Bob Perrett agreed to approach his wife to take on the role of secretary. Sheila Mann will think about becoming treasurer and Andy Ball might also be	
8. Report on Regional PPG Conference in Cambridge	Jayne Coulson reported on this. There was a wide range of groups present – from the new to the well-established along with “floundering” groups like our own. The more successful groups seemed to organise activities such as face to face talks with patients, “waist” management, healthy diets, walking groups and falls prevention	

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9. Future Plans	<p>The biggest challenge facing the group is how to stimulate interest. It was agreed that we would try to reach a wider audience by communicating through Parish Council Newsletters as this would reach registered patients who, because of good health rarely if ever came into the surgery.</p> <p>It was decided to prepare a brief account of what the group had achieved and to invite suggestions for future projects. The information sheets will be with Parish Councils by the end of October and replies will be requested by the end of the year for analysis by the group. Dr Hilary Graham kindly agreed to draft this document</p>	
10. Any Other Business	PPG Members will help with marshalling on flu days on 9 th and 16 th October. They will also hand out the information sheets mentioned in 9 above.	
Next Meeting	Wednesday 12 th January 2011 at 18:45	

The Meeting closed at 19:40

Signed Date
